

TEAM PROFILE

# MARIE MAYO

## OFFICE MANAGER

As IDL's office manager, Marie is responsible for accounts receivable/payable, billing and purchasing as well as assisting with special events and general administration. Marie joined IDL in 2006 as our receptionist and has proven to be a great asset to the team.

Having relocated from Birmingham, England to Kingston, Ontario over twenty years ago at the onset of winter meant Marie had to make quick seasonal preparations for her husband and three sons. They quickly adapted to the Canadian winter even though they had never experienced one before. She worked at H&R Block, initially validating tax returns then becoming office manager, a position she held for seven years before moving to Alliston.

Marie has always enjoyed working with numbers and sorting through volumes of data using spreadsheets. Her experience with numbers and natural ability to organize has resulted in a streamlining of many of our day-to-day operations.

Marie's thoughtfulness and willingness to go above and beyond the call-of-duty never ceases to amaze our clients and staff alike. On one such occasion, a woman was forced to use IDL's parking lot because the parking lot for the clinics at the Royal Victoria Hospital was completely full. When Marie

learned the elderly woman had recently undergone a hip procedure and had no one to assist her, she made certain that the woman was taken to her doctors office and brought back to her vehicle afterwards.

Every holiday season Image Dental sponsors families in need through the Simcoe County Children's Aid Society. Marie is always among a group of IDL staffers who jump at the opportunity to help out. They shop for each member of the family, making

sure they have the essentials as well as things on their wish list. "It's very fulfilling work," says Marie, "knowing that these kids and their parents will have gifts to open on Christmas morning."

Marie is ready to provide your office with any assistance with billing, statement enquiries or any other related concerns.



**IMAGE DENTAL  
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